



Asim Tanveer

Objective To Excel in the field of Construction Management by serving in an organization engaged in Construction of Mega Projects.

Field of Interest Construction Project Management.

Academics **MS (Project Management) Passed in year 2019 CGPA 3.3**
Bahria University Karachi Campus.

B.E (Civil Engineering) Passed in year 2000 1st Division

NED University of Engineering & Technology Karachi.

- Having Structural Design, Steel Structures, Transportation, Soil Mechanics, Construction Management and Engineering Economics, as major subjects during the degree tenure
- Project Management for Multi-storeyed Buildings, as a final year project

Post-Graduation Courses

- Following PGD courses have been completed from NED University:
 - Organizational Systems
 - Project Evaluation & Feasibility Analysis
 - Financial Accounting
 - Strategic Planning & Decision Making
- Project Management Professional certification course from Pakistan Naval Engineering College.

Trainings

- Extensive in house training on Occupational Health, Safety & Environment Systems in accordance with **OHSAS 18001 & ISO 14000 standards**.
- Special training and certification on using Project Management Software **Primavera P6** Ver. 8.3

Experience *April 2019 Date* Murshid Builder (Pvt) Ltd, A Jaffer Group Company
Manager Operations

- Over all responsible for Planning and Operations of Ongoing Projects.
- Business Development and Planning for Upcoming Projects
- Establish Budget Forecasting
- Progress Monitoring
- Prepare and present progress reports to top management
- Coordination with clients and consultants
- Procurement of OFM materials and MEP equipment
- Prepare and monitor procurement schedules.
- Prepare and monitor Quality Management Plan
- Ensure project success criteria with respect to scope, cost and time

December 2017 April 2019 Shaheen Foundation PAF, Karachi.

Project Manager at Falcon Mall, Shahara-e-Faisal

- Over all responsible for Construction of the Project.
- Contract Management
- Establish Budget Forecasting and Projected Cash Flows
- Progress Monitoring
- Coordinate with service providers for provision of external services, electricity, water and gas etc.
- Prepare and present progress reports to top management
- Coordinate between consultants and contractors
- Procurement of OFM materials and MEP equipment
- Prepare and monitor procurement schedules.
- Prepare and monitor Quality Management Plan
- Ensure project success criteria with respect to scope, cost and time

Dec 2015 to Nov 2017 TopCity-1 (A Project of Dynast Associates)
Islamabad

Resident Engineer

Responsibilities Include:

- Over all responsible for supervision of development work of infrastructure for large sized housing project, TopCity-1 near New Islamabad Airport.
- Head of Planning and Estimation Department
- Head of Supply Chain
- Establish Quarterly Plans and Budget Estimates
- Optimization of resources
- Lead execution team for timely completion of tasks
- Prepare execution plans and present monitoring reports

Jan 2014 to Nov 2015 UNICRETE (Pvt.) Ltd. Islamabad

Project Manager

Responsibilities Include:

- Direct and control the construction of Pre-Cast Concrete Products manufacturing factory at Taxila.
- Take decisions related to Budgeting & Financial Management of the project
- Procurement of Plant and Equipment.

June 2012 to Dec 2013 Agriauto Stamping Company (Pvt.) Ltd.
Karachi

Manager Projects

Responsibilities Include:

- Managing & supervising construction of infrastructure and building works of ASC plant at Pakistan Steel Downstream Industrial Area, Bin Qasim.
- Assist management to take decisions related to costing & Value Engineering of the project
- Monitor the construction activities at site with respect to scope, cost & time management keeping in view the quality and safety requirements of the construction work.
- Involved in procurement of Owner Furnished Materials.
- Present progress update to the top management on weekly basis. Identify lags and develop strategies and catch up plans to overcome those.

June 2011 to May 2012 REDCO International W.L.L

Doha

Construction Manager

Responsibilities Included:

- Managing & supervising construction of infrastructure and building work of 05 School Projects around Doha & Villages. A project of QR.255 Million worth.

April 2008 to June 2011

Maritime Technologies Complex

Karachi

Manager (Civil Works)

Responsibilities Include:

- Managing infrastructure and building construction work of MTC complex (Project of Rs. 1 Billion) which contains on site construction supervision of following works:
 - Roads, Foot paths & Parking areas of 100 Acres land
 - Office and Workshop buildings
 - RO Plant of 10,000 GPD capacity
 - Water supply, Sewerage, Electricity and Telecom networks
 - Landscaping, Horticulture & Greenery
- Managing repair maintenance works of various sites and offices of MTC which contains Civil, Electrical, Plumbing & HVAC.
- Prepare feasibilities and budget demands.
- Review tender documents and construction drawings.
- Prepare and implement Quality Management Plans in accordance with Integrated Management System of the organization under the guidelines ISO 9001 standards.
- Prepare & Implement Project Management Plan in accordance with PMBOK.
- As Health & Safety Officer of the site, prepare and implement HSE plans in accordance with OHSAS 18001 and ISO 14000 standards.
- Co-ordinate between End user, Consultant and Contractor to execute the project in accordance with quality, cost and timely completion.
- Prepare proposals to fulfil end user requirements and incorporate amendments in the Master Plans as per requirements.
- Scrutinize and process contractors' bills

Nov 2007 to Mar 2008 ATCO Laboratories Limited

Karachi

Project Manager (Civil)

Responsibilities Included:

- Managing all Construction work of New Office and factory extension Buildings.
- Managing all civil related maintenance works.

Nov 2006 to Nov 2007 Exponent Engineers

Karachi

Senior Engineer (Project Planning & Management)

Responsibilities Include the following tasks

- Project Management / Construction Supervision Services for following projects
 - Liquid Cargo Terminal at Port Qasim
 - Hurmain Royal Residency (15 Storey Residential Building in Karachi)
 - Rotary Drum Building at Native Jetty Bridge
- Involved in Preparing Proposals, Tenders and Contracts for variety of ongoing and upcoming projects
- Evaluation of Bill of Quantities for various ongoing projects

- Involved in Vetting and Reviewing of Project Planning and Implementation for the following projects:
 - DHA Water Front Development of Infrastructure in Association with EMAAR Pakistan.
 - Construction of Karachi Elevated Expressway
 - Construction of New Accommodation & Office Building for BHP Billiton Zamzama Oil Field.

Jan 2006 to Nov 2006 Arif Builders & Developers Hyderabad

Project Manager

Responsibilities Included Following:

- Solely Planned and Managed the Construction of multi phase residential project in Sukkur
- Managed more than 100 construction staff
- Prepared Project Planning and Schedules for optimal use of resources
- Managed Procurement of construction materials
- Managed Budgets and cash flows
- Supervised Construction work to be accurate according to designs and quality standards
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2002 to 2005 Arif Builder & Developers Hyderabad

Site Engineer

Duties Included Following

- Supervised the construction work at various sites
- Control for quality construction according to Design and Specifications
- Implementation of works according to plans and schedules
- Optimization of resources, material and labor use

2001 to 2002 Fugro Geodetic Inc. Karachi

Data Process Engineer

Duties Included Following

- Digitization of Surveying Maps in GIS.
- Worked on Implementation of GIS soft wares to Agricultural land of Holland

Computer Skills

- MS Windows XP/ Professional Server 2000
- MS Office and MS works 8.
- Auto CAD 2009, Micro Station 6.1.
- Primavera Project Planner P6 and MS Project.
- Sound knowledge of Networking.

Affiliations

- Member Pakistan Engineering Council
- Member American Society of Civil Engineers
- Associate Project Management Institute

Publications

- Feasibility Report of Kala Bagh Dam
- Project Report on Construction Management of Multi Storied Buildings

Language

Fluent in English, Urdu ,Sindhi and Punjabi

Hobbies

Internet, Reading Books, Socializing and Playing Bridge

Personal Data

Fathers Name: Muhammad Waris Tanveer

CNIC: 44107-1056714-1

Date of Birth: 8th Feb 1976

Referees

Can be furnished if required

Willing to travel and be relocated.